



**O.T.R. A.s.b.l.**  
**International School**

## **ADMISSION REQUIREMENTS 2019/2020**

### **PRE-SCHOOL**

Pupils can attend the Pre-School from the age of 3 years (having had their third birthday before the 1<sup>st</sup> of September) and should begin their school life potty-trained.

### **GRADES 1 to 5**

Pupils can attend Grade 1 from the age of 6 years (having had their third birthday within the 31<sup>st</sup> of December).

### **GRADES 6 to 9**

Pupils can attend Grade 6 (from Grade 6 implementation of MYP) from the age of 11 years (having had their third birthday within the 31<sup>st</sup> of December).

Applications for admission must be made by completing our registration form and submitting it together with **the following supporting documents to give at the school before the first day of school:**

- Copy of the family record book
- Completed medical form
- Copy of the vaccination record
- Medical certificate certifying that the child is fit for school
- Two passport photos
- Duly signed school regulation form
- Allergy/disease management instructions (in case of allergies or other diseases)
- Duly signed school contract
- School reports (last two years)
- **ONLY for NON-EU nationals\***: Certification issued by the “Ministère de la Santé – Direction de la Santé” certifying that the child has undergone the mandatory medical examination

**\*ATTENTION:** The school will not be able to accept children without this document.

## 2019/2020 FEES STRUCTURE

The “Over The Rainbow” School is a fee-paying School, the amount of which is set each year by the Board of Directors. This tuition fee is reviewed at the beginning of each school year.

### Annual fee

- <u>Pre-School</u> (5 days per week between 8.15am and 3pm)	€ 8.750
- <u>Grades 1-5</u> (5 days per week between 8.15am and 3pm)	€ 10.000
- <u>Grades 6-9</u> (5 days per week between 8.15am and 3.20pm)	€ 11.500

### Annual fee plied from second child

- <u>Pre-School</u> (5 days per week between 8.15am and 3pm)	€ 7.875
- <u>Grades 1-5</u> (5 days per week between 8.15am and 3pm)	€ 9.000
- <u>Grades 6-9</u> (5 days per week between 8.15am and 3.20pm)	€ 10.350

*Please note that the school is an a.s.b.l (a non-profit organisation), an association that “does not undertake industrial or commercial operations, and does not seek to provide its members with any material gain”. The rates have been calculated after taking into account the annual subsidy from the Luxembourg Ministry of National Education.*

### • Initial Registration Fee

#### ○ Deposit (refundable) to be paid upon initial registration

The amount of € **450** will be added to the first invoice for each new registration and may be refunded at the request of the parents after their child’s final departure providing their payment balance does not show any outstanding amounts.

#### ○ Fees for educational materials to be paid upon initial registration

The amount of € **300** shall be added to the first invoice to ensure that each child receives a school bag, a sport bag and a library bag.

### • Additional Annual Expenses

#### ○ Stability Fund

€ **1.000** to be paid at the beginning of each school year for participation to the Stability Fund (in accordance with the advice of the Private Schools Controlling Commission dated October 10<sup>th</sup>, 2007). This amount serves to provide the School with a financial reserve for years when a deficit is made on School operations.

Reduced to € **900** from the second child.

#### ○ Building Fund

€ **600** to be paid at the beginning of each school year for participation to the Building Fund (in accordance with the advice of the Private Schools Controlling Commission dated October 10<sup>th</sup>, 2007). This amount serves to finance the School’s expenditure on buildings and equipment.

Reduced to € **540** from the second child.

- **Monthly Optional Fees**

**School Canteen**

Hot lunch meal provided by an outsourced company and prices are:

- € 6,00 per lunch if paid by annual invoice (paid in advance for the full year)
- € 7,50 per lunch if paid by monthly invoices (any remind for late payment will be billed at € 10,00 each)

**After School Day Care**

(snack included) available from 3pm to 6pm from Monday until Friday. Not available when the school is closed (holidays, pedagogical days, etc.). Prices are:

- € 20,00 from 3pm to 6pm.
- € 5,00 in case of participation to extra-school activities held at the school building.

**Additional Support Charges**

Any student requesting additional support other than provided by the school will be charged with a supplementary fee.

**Resume of mandatory fees:**

ANNUAL FEES SCHOOL YEAR 2019/2020						
Tuition Fees			Additional Annual Charges		Initial Registration Fees	
First Child			First Child		For every Child	
Pre-school	Grades 1-5	Grades 6-9	Stability Fund	Building Fund	Deposit*	Pedagogical Material
8 750,00 €	10 000,00 €	11 500,00 €	1 000,00 €	600,00 €	450,00 €	300,00 €
Starting from second child (less 10%)			Starting from second child (less 10%)			
Maternelle	Grades 1-5	Grades 6-9	Stability Fund	Building Fund	* Refundable after having leaved the school	
7 875,00 €	9 000,00 €	10 350,00 €	900,00 €	540,00 €		

**Payment Methods**

*Upon registration, please indicate whom the invoices should be addressed to. Please notice that for invoices issued to a company or an enterprise a unique invoice will be sent at the beginning of the School year.*

Account numbers to be used:

“Over The Rainbow a.s.b.l.”

BCEELLULL LU33-0019-3555-8213-6000